

	COMP AP*	ADV COMP AP*	YEARBOOK
1st SIX WEEKS	<ul style="list-style-type: none"> • Intro to Keyboarding • Intro to computers: history, hardware, software • Networking basics • The Internet: browsers, searching, history • Operating Systems • Graphics & Design 	<ul style="list-style-type: none"> • Basics of Design • Graphic Design in <i>Adobe Photoshop</i> 	<ul style="list-style-type: none"> • Basics of Design • Basics of Photography: shots, angles, lighting • Intro to Yearbooks • Cover designs • Photography practice
2nd SIX WEEKS	<ul style="list-style-type: none"> • Word Processing via <i>Microsoft Word</i> • Desktop Publishing via <i>Microsoft Publisher</i> • Spreadsheets via <i>Microsoft Excel</i> 	<ul style="list-style-type: none"> • Advanced features of <i>Microsoft Office</i> • Basics of Web Design & Webpages • Webpage Creation via <i>Adobe Dreamweaver</i> 	<ul style="list-style-type: none"> • Photography practice • Cover design cont. • Josten's software • Graphic Design in <i>Adobe Photoshop</i> • Promotion & sales
3rd SIX WEEKS	<ul style="list-style-type: none"> • Cont. <i>Excel</i> • Databases via <i>Microsoft Access</i> • Presentations via <i>Microsoft Powerpoint</i> 	<ul style="list-style-type: none"> • Cont. <i>Dreamweaver</i> • HTML/CSS • Brief overview of programming languages 	<ul style="list-style-type: none"> • Cont. <i>Photoshop</i> lessons • Yearbook design • Photography cont.
4th SIX WEEKS	<ul style="list-style-type: none"> • Intro to Keyboarding • Intro to computers: history, hardware, software • Networking basics • The Internet: browsers, searching, history • Operating Systems • Graphics & Design 	<ul style="list-style-type: none"> • Basics of Design • Graphic Design in <i>Adobe Photoshop</i> 	<ul style="list-style-type: none"> • Cont. yearbook design • Photography cont.
5th SIX WEEKS	<ul style="list-style-type: none"> • Word Processing via <i>Microsoft Word</i> • Desktop Publishing via <i>Microsoft Publisher</i> • Spreadsheets via <i>Microsoft Excel</i> 	<ul style="list-style-type: none"> • Advanced features of <i>Microsoft Office</i> • Basics of Web Design & Webpages • Webpage Creation via <i>Adobe Dreamweaver</i> 	<ul style="list-style-type: none"> • Cont. yearbook design • Photography assignments cont. • Proofing the yearbook
6th SIX WEEKS	<ul style="list-style-type: none"> • Cont. <i>Excel</i> • Databases via <i>Microsoft Access</i> • Presentations via <i>Microsoft Powerpoint</i> 	<ul style="list-style-type: none"> • Cont. <i>Dreamweaver</i> • HTML/CSS • Brief overview of programming languages 	<ul style="list-style-type: none"> • Advanced <i>Photoshop</i> lessons • Promotion & sales

*Computer Applications and Advanced Computer Applications are semester long classes. On this yearly overview, the 4th, 5th, & 6th six weeks will repeat the same information as was in the 1st, 2nd, and 3rd six weeks.